

On Monday, January 8, 2024 at 6:00 p.m., the City of Wauchula Commission met for its regular meeting in the Commission Chambers at 225 East Main Street, Suite 105, Wauchula.

**Nadaskay called the meeting to order.**

Commissioners present were Mayor Pro-Tem Neda Cobb, Commissioner Russell Smith, Mayor Keith Nadaskay, Commissioner Sherri Albritton and Commissioner Gary Smith.

Also present were City Manager Olivia Minshew, Deputy City Manager John Eason, Director of Project Management and Procurement Ward Grimes, Finance Director Martha Felix, Chief of Police Brandon Ball, Community Development Director Kyle Long, City Attorney Kristie Hatcher-Bolin and City Clerk Stephanie Camacho.

**Nadaskay declared a quorum.**

**Approval of Agenda with Changes**

Minshew explained that, due to the CRA Board having no agenda items other than approving minutes, the CRA Board meeting was not advertised, therefore that section of the published agenda was removed.

Albritton motioned to approve the agenda with changes, seconded by Cobb.

With no discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**Approval of Minutes from the December 4, 2023 Workshop and December 11, 2023 Meeting**

Cobb motioned to approve the minutes as presented, seconded by G. Smith.

With no discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

Nadaskay gave the virtual meeting statement.

**PUBLIC COMMENT – NON-AGENDA ITEMS**

No public comment/non-agenda items were presented.

**ORDINANCES / PUBLIC HEARINGS**

**Ordinance 2023-15 Capital Improvement Element – Second Reading – Public Hearing**

Nadaskay gave the public hearing statement.

Hatcher-Bolin read the ordinance by title only.

Albritton motioned to approve the ordinance, seconded by Cobb.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**Ordinance 2023-17 Extending the Suspension and Waiver of Water/Wastewater Impact Fees – Second Reading – Public Hearing**

Nadaskay gave the public hearing statement.

Hatcher-Bolin read the ordinance by title only.

G. Smith motioned to approve the ordinance, seconded by Albritton.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**Ordinance 2023-18 Amending the Business Tax Section of the Code – Second Reading – Public Hearing**

Nadaskay gave the public hearing statement.

Hatcher-Bolin read the ordinance by title only.

Cobb motioned to approve the ordinance, seconded by R. Smith.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**CITY MANAGER/NON-CONSENT**

**Announce Power Cost Adjustment**

Minsheew presented the December power cost adjustment.

**Special Event Application – 70's Reunion**

Janice Wheeler was present for any questions and stated this was the annual reunion that had been held in previous years.

Albritton motioned to approve the application, seconded by G. Smith.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**Resolution 2024-01 Chastain Skillman MCA**

Long presented the resolution to Commission and explained this was the master consulting agreement for construction, engineering and inspection services for Melendy Street resulting from the previously approved award.

G. Smith motioned to approve the resolution, seconded by Cobb.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**Bad Debt Write Off**

Felix presented the utility customer debt report to Commission.

R. Smith motioned to approve the bad debt write off, seconded by Cobb.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**ITB 2024-01 kVA 3-Phase Pad-Mount Transformer**

Grimes presented the bid packet to Commission.

Cobb motioned to approve ITB 2024-01, seconded by Albritton.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

**Strategic Plan Dashboard**

Minsheew presented updates on the City's strategic plan dashboard.

**CITY ATTORNEY REPORT**

No report.

**CITY MANAGER REPORT**

Minshew provided updates on current projects.

**CITY COMMISSIONER REPORTS**

Cobb gave updates on recent meetings.

**With no further business to discuss, Nadaskay adjourned the Commission Meeting at 6:33 p.m.**

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Mayor Richard K. Nadaskay, Jr.

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City Clerk Stephanie Camacho